

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER

SUMMARY OF JOC MEETING

May 16, 2024

1. Approved the Minutes of the regular Joint Operating Committee meeting April 18, 2024
2. Approved the treasurer's reports for April, 2024
3. Approved the payment of bills for May, 2024
4. Approved the ratification of investments for April, 2024
5. Appointed Timothy Vinkovich as Treasurer of the Joint Operating Committee for a term beginning on the first day of July 2024 and extending until the first day of July 2025.
6. Approved in accordance with Section 621 of the Pennsylvania School Code the following depositories of Northern Westmoreland Career & Technology Center General Fund Accounts for the 2024-2025 school year: First Commonwealth Bank, Pennsylvania School District Liquid Asset Fund, Pennsylvania Local Government Investment Trust
7. Authorized Coleen Steim, Business Manager to make necessary budgetary transfers for May 2024 as shown on the attached display
8. Approved the submission of the NWCTC Comprehensive Plan
9. Approved the list of obsolete equipment for disposal
10. Approved the renewal contract with Central Maintenance for building cleaning services for the period July 2024 – June 30, 2025 at a rate of \$5,865.00/month
11. Approved the health insurance rates for the 2024-2025 fiscal year
12. Approved the renewal confirmation with Finalsight for school website and content management system per the renewal notice
13. Approved the addition of Aspiring Education (CIP Code 13.0101) as a program offering beginning with the 2024-2025 school year
14. Awarded the bid for HVAC updates to Guy's Mechanical Systems Inc. in the amount of \$404,000.00 with \$327,701.00 to be funded for ESSER Grant funds
15. Approved the renewal of the phone system maintenance agreement with Prime Communications for the period July 1, 2024 – June 30, 2025, at an annual cost of \$1,852.00 and Software Assurance Renewal of \$555.00

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16. Approved the agreement renewal with OZ Enterprises for energy management system preventative maintenance for the 2024-2025 fiscal year at an annual cost of \$7,740.00
17. Approved the Public School Facility Improvement Grant Authorized Official Resolution as presented
18. Approved the letter of support for the Public School Facility Improvement Grant
19. Approved the Flexible Instruction Day Program application to the Pennsylvania Department of Education as presented
20. Approved NWCTC as a worksite location for the Workforce Investment Board of Westmoreland/Fayette County Experience Works summer youth employment program
21. Approved the salary increases for Administration and Non-Instructional Personnel for 2024-2025
22. Approve the payment of \$3,000.00 to the Superintendent of Record for the term July 1, 2024 – June 30, 2025.
23. Accepted the resignation of Randy Bowser, Shop Aide, effective April 17, 2024
24. Accepted the request of Employee #10045 for an unpaid leave of absence for May 28 – May 31, 2024
25. Approved the Principal job description as presented
26. Approved the Aspiring Education job description as presented
27. Approved Dr. Hicks to solicit the Summer Student Coordinator position t \$30.00/hour up to 5 hours per day for the WIB Experience Works program to be presented for retroactive ratification at the June 20, 2024 board meeting.